

Jefferson County Historic  
Sites Preservation Commission

Minutes

November 21, 2013

Time: 6:30 pm

Commission Members: John Molinaro, Chair; Vacant, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Jessie Powers, Michael Opager

1. Meeting was called to order at 6:38pm by Chair John Molinaro.
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Bob Birmingham, James Levy, Michael Opager. Absent: Jessie Powers
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of October 24, 2013 meeting approved by motion by James, seconded by Bob, passed unanimously.
6. Communication – received copy of Alliance Review.
7. No citizen comments.
8. Meeting with Jennifer Lehrke of Legacy Architecture by telephone to discuss progression on last survey. Last week and early this week they are doing the physical surveys. Daina Penkiunas from the Wisconsin Historical Society will be doing the ride along on Monday to review their findings and offer recommendations. Discussion of notable properties and distinctive landscapes ensued. Once this final survey is completed we will be making a property selection to nominate to the National Register. Jennifer will give us a recommendation of the top 5 from the county. We are checking with Joe DeRose to see if we can split the grant in 2, so 2 nominations could be financed where the property owners would pay for half the cost.
9. It was agreed that to implement the 2013 survey, due to our experience of overwhelming attendance at our last survey meeting, we will hold 2 separate public meetings, one for those determined eligible for National Register and another for those surveyed but not eligible. Discussion led to questions about our page on the County website, could a link be added to reach the list of nominated properties and/or to the Wisconsin Historical Society website, directing them to the AHI. John will check with the MIS Dept. Since we are a CLG we may qualify for grants to fund these projects.
10. Cindy moved to develop a short form application for Local Landmark status for those properties that have been surveyed. Bob seconded, passed unanimously.
11. John will issue a press release to aid in our search for a new commission member with architectural experience.
12. Next meeting date: January 23, 2014
13. Future agenda items: Implementation of surveys, County website changes, Conference content

14. Adjourned: Motion by Mike, seconded by Cindy @ 8:10pm.